

PROCUREMENT SUMMARY

RFP# 2023-014

Date Submitted:	March 8, 2023	Procurement Process:	Request for Proposals (RFP)															
Submitted by:	Brian Davis	Length of Advertising:	Standard (15+) days															
Supplier Name:	Keck & Wood, Inc.	Source Selection Method:	Only One Bidder															
Description:	Design - Intersection Improvements	Fair Price Determination:	Price Comparison to Similar Item(s)															
Agreement Type:	PSA - Standard	Not Low Bid Award:	N/A - Lowest Evaluated Price Awarded															
Contract Number:	014-2023-00	County Business:	No County Businesses Responded															
Contract Category:	Design Services	Submissions Received:	1	Vendors Contacted: 425														
Contract Term:	365 days from Effective Date	<table><tr><th colspan="2">RFP/RFQ Selection Criteria Used in Selection Process</th></tr><tr><th>Weight</th><th>Evaluation Criteria</th></tr><tr><td>40%</td><td>Project Understanding, Schedule and Scope of Work</td></tr><tr><td>35%</td><td>Similar Project Experience and Key Staff Capabilities</td></tr><tr><td>25%</td><td>Price</td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></table>			RFP/RFQ Selection Criteria Used in Selection Process		Weight	Evaluation Criteria	40%	Project Understanding, Schedule and Scope of Work	35%	Similar Project Experience and Key Staff Capabilities	25%	Price				
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40%	Project Understanding, Schedule and Scope of Work																	
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25%	Price																	
Contract Value:	\$ 124,200.00																	
Contract Options/Renewals:	None																	
Source of Funds:	SPLOST																	
Debarred/Suspended:	No (screen-print on file)																	
SAM Requirement:	Registration Not Required																	
BOC Meeting Prepared for:	March 21, 2023																	

Bidder/Proposing Business	Place of Business	Evaluated Price	Score
Keck & Wood, Inc.	Duluth, GA.	\$ 124,200.00	92.40

***Important Price Evaluation Notes**

RFP 2023-014 was issued to 425 Firms of which the County received only one submittal. Upon review with the County Engineering Department it was decided to move forward with Keck & Wood, Inc. since they had already completed the Old Hwy 5 Corridor Study and already have some traffic numbers in that area.

Other Important Considerations

To validate price Engineering suggested to compare this project (2023-014, Holly Springs Parkway at Palm Street) with another similar project (2023-013, East Cherokee Drive at Mill Creek Drive). While both are Roundabout projects, 2023-014 Holly Springs Parkway at Palm Street has increased scope over 2023-013 East Cherokee Drive at Mill Creek Drive. 2023-014's increase in price over 2023-013 is estimated to be an additional \$19,200., which is calculated at 128 hours of additional work (16 days) at a rate of \$150/hr. Since both of these project's Bid Due Dates were due within 5 days of each other, escalation should not be a concern. Please refer to page 2 for Keck and Wood's explanation of the scope differences and the resulting impact on price.

Scope of Work for Cherokee County 2023-014

The following description outlines the cost difference between Cherokee County RFPs 2023-013 and 2023-014. The fee difference in the projects is \$19,200 with the additional cost associated with project 2023-014. The fee is greater due to the complexity of the project and additional scope required to complete the project over 2023-013. The additional scope and fee can be broken down into the three following items:

1. The survey is more expensive for the Palm Street relocation due to the need to re-align Palm Street for approximately 1000 linear feet, which results in a larger area of survey. Comparing 2023-013 to 2023-014, there is an increase in acreage and parcel count. The area for 2023-014 (Palm Street) is 3 times larger than the 2023-013 survey area. This is an additional cost of \$5300 for the survey.
2. The 2023-014 Project (Palm Street) will require more construction sheets and sheet setup than 2023-013. The re-alignment is much larger than just an intersection improvement and requires a new striping along some of the legs of the intersection. The new alignment of Palm Street will require a new vertical and horizontal design and new drainage system to connect to the existing drainage system. Additionally, the old alignment for Palm Street will need to be connected as a new intersection or cul-de-sac. 2023-013 will only require a slight vertical change at the roundabout and all improvements will be contained to the immediate intersection. This accounts for an additional \$5000 in roadway design work.
3. The 2023-014 Project (Palm Street) will require upgrading the signal at the new 4-leg intersection of Main Street/River Bend Pkwy/Palm Street. This additional scope will need to be completed by our traffic group and has increased the cost over the 2023-013 project due to the addition of another support resource. This accounts for an additional \$8,900 to complete the signal design work.

In conclusion, the additional fee is due to the larger footprint and required signal upgrade. This accounts for the difference of \$19,200 in fee between the RFPs.

Percent of Category	Points	Area of Evaluation	Keck & Wood
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Possible Points:	40	Project Understanding, Schedule and Scope of Work	
100%	40.00		35.20

Possible Points:	35	Similar Project Experience and Key Staff Capabilities	
100%	35.00		32.20

75%	75.00	Total Technical	67.40
25%	25.00	Price Score	25.00
100%	100	Price + Technical	92.40

Companies in order of scoring:			1
Company Name:			Keck & Wood